

**SERVICES**

Name of Procuring Entity: **SIERRA LEONE STATE LOTTERY COMPANY LTD**

Name of Sub-Department: **PROCUREMENT**

Source of funding: **OWN SOURCE REVENUE**

| Serial No. | BASIC DATA                 |                    |                     |                       |                   | Expression of Interest |             |           | TOR/BFP Preparation                        |                      |                    | Consultants' Proposals |   | Proposal Evaluation (Technical and Financial) |                 |                         |                      |                                     |                                  | Negotiations                  |   |                                    | Contract Finalisation and Implementation |              |                |                                  |                      |                 |               |                            |                               |                  |              |              |            |  |
|------------|----------------------------|--------------------|---------------------|-----------------------|-------------------|------------------------|-------------|-----------|--|----------------------|--------------------|------------------------|---|---|-----------------|-------------------------|----------------------|-------------------------------------|----------------------------------|-------------------------------|---|------------------------------------|--|--------------|----------------|----------------------------------|----------------------|-----------------|---------------|----------------------------|-------------------------------|------------------|--------------|--------------|------------|--|
|            | Description of consultancy | procurement number | consulting category | Method of Procurement | selection method  | plan vs actual dates   | EOI Invited | Shortlist | Date of clearance by Procurement Committee | plan vs actual dates | Preparation of TOR | Preparation of BFP     | Date of approval by Procurement Committee | plan vs actual dates                          | Invitation Date | Submission Date/Opening | plan vs actual dates | Submission of Evaluation Report (T) | Approval of Evaluation Report(T) | Opening of Financial Proposal | Submission of combined evaluation report(T&F) | Approval of Evaluation Report(T&F) | plan vs actual dates                     | Negotiations | Draft Contract | Approval of Negotiation Contract | plan vs actual dates | Contract Amount | Date of Award | Date of Contract signature | Mobilisation/ Advance payment | Inception report | Draft report | Final report | Final cost |  |
| 1          | Professional Fee           | SLSL/ADMIN/10101   | Audit               | RFQ                   | Least Cost method | Plan                   | N/A         | 20/8/2010 | 3/6/2010                                   | Plan                 | 17/6/2010          | 17/7/2010              | 16/7/10                                   | Plan  | 29/7/2010       | 12/8/2010               | Plan                 | 28/8/2010                           | 1/9/2010                         | N/A                           | 15/9/2010                                     | 20/9/2010                          | Plan                                     | 6/10/2010    | 13/10/2010     | 3/11/2010                        | Plan                 | 45M             | 30/11/2010    | 17/11/10                   | Not Applicable                | Not Applicable   | 15/12/10     | 30/12/10     | 45M        |  |
|            |                            |                    |                     |                       |                   | Actual                 |             |           |  | Actual               |                    |                        |   | Actual  |                 |                         | Actual               |                                     |                                  |                               |   | Actual                             |  |              |                | Actual                           |                      |                 |               |                            |                               |                  |              |              |            |  |
| 2          | Professional Fee           | SLSL/ADMIN/10102   | Legal               | RFQ                   | Least Cost method | Plan                   | N/A         | 20/8/2010 | 3/6/2010                                   | Plan                 | 17/6/2010          | 17/7/2010              | 16/7/10                                   | Plan  | 29/7/2010       | 12/8/2010               | Plan                 | 28/8/2010                           | 1/9/2010                         | N/A                           | 15/9/2010                                     | 20/9/2010                          | Plan                                     | 6/10/2010    | 13/10/2010     | 3/11/2010                        | Plan                 | 15M             | 30/11/2010    | 17/11/10                   | Not Applicable                | Not Applicable   | 15/12/10     | 30/12/10     | 15M        |  |
|            |                            |                    |                     |                       |                   | Actual                 |             |           |  | Actual               |                    |                        |   | Actual  |                 |                         | Actual               |                                     |                                  |                               |   | Actual                             |  |              |                | Actual                           |                      |                 |               |                            |                               |                  |              |              |            |  |
| 3          | Professional Fee           | SLSL/ADMIN/10103   | Medical             | RFQ                   | Least Cost method | Plan                   | N/A         | 20/8/2010 | 3/6/2010                                   | Plan                 | 17/6/2010          | 17/7/2010              | 16/7/10                                   | Plan  | 29/7/2010       | 12/8/2010               | Plan                 | 28/8/2010                           | 1/9/2010                         | N/A                           | 15/9/2010                                     | 20/9/2010                          | Plan                                     | 6/10/2010    | 13/10/2010     | 3/11/2010                        | Plan                 | 45M             | 30/11/2010    | 17/11/10                   | Not Applicable                | Not Applicable   | 15/12/10     | 30/12/10     | 45M        |  |
|            |                            |                    |                     |                       |                   | Actual                 |             |           |  | Actual               |                    |                        |   | Actual  |                 |                         | Actual               |                                     |                                  |                               |   | Actual                             |  |              |                | Actual                           |                      |                 |               |                            |                               |                  |              |              |            |  |
| 4          | Professional Fee           | SLSL/ADMIN/10104   | Property            | RFQ                   | Least Cost method | Plan                   | N/A         | 20/8/2010 | 3/6/2010                                   | Plan                 | 17/6/2010          | 17/7/2010              | 16/7/10                                   | Plan  | 29/7/2010       | 12/8/2010               | Plan                 | 28/8/2010                           | 1/9/2010                         | N/A                           | 15/9/2010                                     | 20/9/2010                          | Plan                                     | 6/10/2010    | 13/10/2010     | 3/11/2010                        | Plan                 | 8M              | 30/11/2010    | 17/11/10                   | Not Applicable                | Not Applicable   | 15/12/10     | 30/12/10     | 8M         |  |
|            |                            |                    |                     |                       |                   | Actual                 |             |           |  | Actual               |                    |                        |   | Actual  |                 |                         | Actual               |                                     |                                  |                               |   | Actual                             |  |              |                | Actual                           |                      |                 |               |                            |                               |                  |              |              |            |  |
| 5          | Professional Fee           | SLSL/ADMIN/10105   | Consultancy Others  | RFQ                   | Least Cost method | Plan                   | N/A         | 20/8/2010 | 3/6/2010                                   | Plan                 | 17/6/2010          | 17/7/2010              | 16/7/10                                   | Plan  | 29/7/2010       | 12/8/2010               | Plan                 | 28/8/2010                           | 1/9/2010                         | N/A                           | 15/9/2010                                     | 20/9/2010                          | Plan                                     | 6/10/2010    | 13/10/2010     | 3/11/2010                        | Plan                 | 6M              | 30/11/2010    | 17/11/10                   | Not Applicable                | Not Applicable   | 15/12/10     | 30/12/10     | 6M         |  |
|            |                            |                    |                     |                       |                   | Actual                 |             |           |  | Actual               |                    |                        |   | Actual  |                 |                         | Actual               |                                     |                                  |                               |   | Actual                             |  |              |                | Actual                           |                      |                 |               |                            |                               |                  |              |              |            |  |
|            |                            |                    |                     |                       |                   | Plan                   |             |           |  | Plan                 |                    |                        |   | Plan  |                 |                         | Plan                 |                                     |                                  |                               |   | Plan                               |  |              |                | Plan                             |                      |                 |               |                            |                               |                  |              |              |            |  |
|            |                            |                    |                     |                       |                   | Actual                 |             |           |  | Actual               |                    |                        |   | Actual  |                 |                         | Actual               |                                     |                                  |                               |   | Actual                             |  |              |                | Actual                           |                      |                 |               |                            |                               |                  |              |              |            |  |

Prepared By: .....

Date of Approval by Procurement Committee: .....

Position: .....

Signature of Chairman, Procurement Committee: .....