

## SERVICES

**Name of Procuring Entity:** Bo-kenema Services  
**Name of Sub-Department:** PROCUREMENT  
**Source of funding:** OWN SOURCE REVENUE

BASIC DATA					plan vs actual dates	Expression of Interest			plan vs actual dates	TOR/RFP Preparation			plan vs actual dates	Consultants' Proposals		plan vs actual dates
Serial No.	Description of consultancy	procurement number	consulting category	Method Of Proc.		EOI invited	Shortlist	Date of clearance by Procurement Committee		Preparation of TOR	Preparation of RFP	Date of approval by Procurement Committee		Invitation Date	Submission Date/Opening	
1	Printing of Documents		Least Cost	RFQ	Plan	N/A	20/5/2010	3/6/2010	Plan	17/6/2009	1/7/2010	15/7/0010	Plan	29/7/2010	12/8/2010	Plan
					Actual				Actual				Actual			Actual
2	Computer Repairs		Least Cost	RFQ	Plan	N/A	20/5/2010	3/6/2010	Plan	17/6/2010	1/7/2010	15/7/010	Plan	29/7/2010	12/8/2010	Plan
					Actual				Actual				Actual			Actual
3	Fridge/AC/Fan Repairs		Least Cost	RFQ	Plan	N/A	20/5/2009	3/6/2010	Plan	17/6/2010	1/7/2010	15/7/010	Plan	29/7/2010	12/8/20010	Plan
					Actual				Actual				Actual			Actual
4	Crane Hire		Least Cost	RFQ	Plan	N/A	20/5/2009	3/6/2009	Plan	17/6/2010	1/7/2010	15/7/010	Plan	29/7/2010	12/8/2010	Plan
					Actual				Actual				Actual			Actual
5	Vehicle Hire	SLSL/ADMIN/08/5	Consultancy Others	RFQ	Plan	N/A	20/5/2009	3/6/2009	Plan	17/6/2010	1/7/2010	15/7/010	Plan	29/7/2010	12/8/2010	Plan
					Actual				Actual				Actual			Actual
					Plan				Plan				Plan			Plan
					Actual				Actual				Actual			Actual

Date of Approval by Procurement Committee.....

Signature of Chairman, Procurement Committee.

Proposal Evaluation(Technical and Financial)					plan vs actual dates	Negotiations			plan vs actual dates	Contract Finalisation and Implementation							
Submission of Evaluation Report (T)	Approval of Evaluation Report(T)	Opening of Financial Proposal	Submission of combined evaluation report(T&F)	Approval of Evaluation Report(T&F)		Negotiations	Draft Contract	Approval of Negotiation Contract		Contract Amount	Date of Award	Date of Contract signature	Mobilisation/ Advance payment	Inception report	Draft report	Final report	Final cost
25/8/2010	1/9/2010	N/A	15/9/2010	29/9/2010	Plan	6/10/2010	13/10/2010	3/11/2010	Plan	45M	10/11/2010	17/11/010	Not Applicable	Not Applicable	15/12/010	30/12/010	45M
					Actual				Actual								
25/8/2010	1/9/2010	N/A	15/9/2010	29/9/2010	Plan	6/10/2010	13/10/2010	3/11/2010	Plan	15M	10/11/2010	17/11/010	Not Applicable	Not Applicable	15/12/010	30/12/010	15M
					Actual				Actual								
25/8/2010	1/9/2010	N/A	15/9/2010	29/9/2010	Plan	6/10/2010	13/10/2010	3/11/2010	Plan	43M	10/11/2010	17/11/010	Not Applicable	Not Applicable	15/12/010	30/12/010	43M
					Actual				Actual								
25/8/2010	1/9/2010	N/A	15/9/2010	29/9/2010	Plan	6/10/2010	13/10/2010	3/11/2010	Plan	8M	10/11/2010	17/11/09	Not Applicable	Not Applicable	15/12/09	30/12/010	8M
					Actual				Actual								
25/8/2010	1/9/2010	N/A	15/9/2010	29/9/2010	Plan	6/10/2010	13/10/2010	3/11/2010	Plan	6M	10/11/2010	17/11/09	Not Applicable	Not Applicable	15/12/010	30/12/010	6M
					Actual				Actual								
					Plan				Plan								
					Actual				Actual								

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