

# Government of Sierra Leone



## Ministry of Agriculture, Forestry and Food

### Security

### Bidding Documents

Issued on:

Thursday October 29, 2009

For the

## Procurement of Vehicles and Motor Cycles with Crash Helmets

### International Competitive Bidding

Procurement Number: MAFFS/PU/ICB /04/01/09

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# Section I. Invitation for Bids

## Ministry of Agriculture, Forestry and Food Security

### Procurement of Vehicles and Motor Cycles with Crash Helmets

**Procurement Number: MAFFS/PU/ICB/04/01/09**

1. The Ministry of Agriculture, Forestry and Food Security has an approved budget for 2009 financial year from Government funds towards the cost of the Procurement of Vehicles and Motor Cycles with Crash Helmets and intends to apply a portion of the funding to eligible payments under a contract for which this invitation for Bids is issued as follows:

2. Brief Description of item to be procured is as follows:

Lot #	Description	Quantity
1	Sixty (60) Seater Bus	3
2	4WD Station Wagon 4200cc Diesel Engine	4
3	4WD Double Cabin Pick – Up 2500 – 3200cc Diesel Engine	17
4	Seven (7) Ton Truck Diesel Engine	4
5	Cinivan	1
6	125cc Motor Cycles on/off road with Crash Helmets	42

3. Bidding will be conducted through International Competitive Bidding (ICB) procedures in accordance with the Sierra Leone Public Procurement Act, 2004 and is open to all bidders from eligible countries as defined in the Bid Documents.

4. A complete set of bidding documents may be purchased by interested bidders from the Ministry of Agriculture, Forestry and Food Security upon payment of a non - refundable fee of **(USD100.00) One Hundred United States of American Dollars for foreign companies or (Le400,000.00) Four Hundred Thousand Leones for suppliers within Sierra Leone.** The method of payment will be by cash or bank draft only to the **Ministry of Agriculture, Forestry and Food Security.** The documents may be collected by hand

at the address below or sent by electronic mail at no additional cost or by courier service at an additional cost of **USD200.00** for overseas deliveries for bidders who select this mode of transmission.

5. Interested bidders may obtain further information and inspect the bidding document at the address below between **8:00 am - 5:00 pm** from **Mondays to Fridays**.

6. Sealed bids must be delivered to the address below on or before **12:00 noon** on **Thursday December 10, 2009**. In addition to the requirements of the Bid Data Sheet (Section III), all bids **must** be accompanied by:

**APPLICABLE ONLY TO BIDDERS WITHIN SIERRA LEONE**

- A Certified True Copy of a Valid Business Registration Certificate.
- A Certified True Copy of a Valid Tax Clearance Certificate from the National Revenue Authority (NRA).
- A Certified True Copy of a Valid NASSIT Clearance Certificate
- A Certified True Copy of a Valid Municipal/Local Government Business Licence.
- Bid Security amount as follows:

Lot #	Items Description	Quantity	Bid Security (United States Dollars)
1	Sixty (60) Seater Bus	3	Six Thousand (6,000)
2	4WD Station Wagon 4200cc Diesel Engine	4	Five Thousand (5,000)
3	4WD Double Cabin Pick-up 2500cc – 3200cc Diesel Engine	17	Eighteen Thousand (18,000)
4	Seven (7) Ton Truck Diesel Engine	4	Ten Thousand (10,000)
5	Cinivan	1	One Thousand Five Hundred (1,500)
6	125cc Motor Cycle on/off Road with Crash Helmet	42	Six Thousand Five Hundred (6,500)

or in a freely convertible currency and must be in the form of a Bank Guarantee.

**APPLICABLE ONLY TO BIDDERS OUTSIDE SIERRA LEONE**

- **Bid Security in the amounts specified above.**
- **A certified true copy of a valid business registration certificate or certificate of incorporation in conformity with the provision of the laws of the country of the bidder.**

7. Bids will be opened on **Thursday December 10, 2009 at 12:05 noon** in the presence of bidder's or their representative's who chose to attend, at the **Main Conference Room, 1<sup>st</sup> Floor, Ministry of Agriculture, Forestry and Food Security, Youyi Building, Freetown, Sierra Leone.** Late bids will be rejected and returned unopened to bidders.

**The Procurement Officer  
Ministry of Agriculture, Forestry and Food Security  
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