

**Republic of Sierra Leone  
Standard Bidding Documents**

**Procurement of Twenty Five  
Thousand Pre-paid Electricity  
Meters and Servers, Vending  
Stations and Database  
Software**

**FOR THE**

**National Power Authority  
(NPA)**

**Procurement Number: NPA/ICB/PREPAID/001/2010**

**January 2010**

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# **Section I. Invitation for Bids**

# Invitation for Bids

**National Power Authority (NPA)**

**Procurement of Twenty-Five thousand (25,000) Pre-paid Electricity Meters and Servers, Vending Stations and Database Software**

**Procurement Number NPA/ICB/PREPAID/001/2010**

The National Power Authority (NPA) has allocated funds from its procurement budget for 2010 for the procurement of:

**Lot No. 1:**

- 21,500 prepaid single phase meters
- 3,000 prepaid three phase meters
- 300 prepaid three phase whole current demand meters
- 200 prepaid current transformer operated meters and their associated ancillaries

**Lot No. 2:**

- 2 (two) Servers
- 30 (thirty) Vending Stations and common STS Database.

Bidding is open to all suppliers who can demonstrate the ability and capacity to supply the required goods, provision of relevant after-sale services such as technical training in the installation, use and maintenance of equipment and software; software updating; meter fraud detection and protection, high voltage surge/lighting protection, relative humidity, operating temperature, debt management function, highly encrypted security levels, warranties and technical links via internet; and the possibility of establishment of a local equipment assembly/repair facility in the future, etc.

Interested bidders may obtain further information and inspect the bidding document at the address below between 9 A.M. and 5 P.M., Monday to Friday.

A complete set of the bidding documents in English may be purchased by interested bidders from the Procurement Unit, National Power Authority, Electricity House, 36 Siaka Stevens Street, Freetown, upon payment of a non-refundable fee of Le300,000.00 (three hundred thousand Leones only) for Local Suppliers, and U.S.\$100.00 (one hundred United States Dollars) for Overseas Institutions.

Methods of payment will be by cash for local suppliers and electronic transfer to Account **No.: 02-011434922-01** at Rokel Commercial Bank (SL) Ltd., Siaka Stevens Street, Freetown, Republic of Sierra Leone, **SWIFT CODE: RCBKSLFR** for Overseas Suppliers. Documents may be sent to bidders by courier at their own cost or by electronic copy through the internet or at the national procurement website at: **[www.publicprocurement.gov.sl](http://www.publicprocurement.gov.sl)**.

All bids must be delivered to the address below at or before **12:00 hours on Friday 12<sup>th</sup> March, 2010.** Only bidders who paid and acquired the bidding document shall be allowed to participate in this procurement.

**All bids must be accompanied by a bid security from a recognized commercial bank for each Lot. Bid securities from Insurance Companies are not acceptable and shall be rejected. Bidders can apply for either one or both Lots.**

**Local Suppliers must submit their bids with the following:**

1. Valid Business Registration Certificate.
2. Valid NASSIT Clearance Certificate.
3. Valid Tax Clearance Certificate.
4. Valid Municipal/Local Council Business License
5. Bid Security of not less than 2% of the total bid price of each Lot, from a recognized Commercial Bank in Sierra Leone.
6. Business Profile detailing experience of the bidder
7. Statement of the Origin of the Goods
8. Price Quotations in United States \$ (Dollars) or Leones
9. Terms of Payment
10. Delivery Period
11. Direct Manufacturer's Authorisation  
(Any authorisation from sales Agents will not be accepted)

**For Overseas Suppliers, bids must be accompanied by the following:**

1. Document of Incorporation and Registration of the company in its legal abode
2. Business Profile detailing experience of the bidder
3. Bid Security of not less than 2% of the total bid price of each Lot, from a recognized International Commercial Bank
4. Statement of the Origin of the Goods
5. Price quotation in United States \$ (Dollars)
6. Terms of Payment
7. Delivery Period
8. Direct Manufacturer's Authorisation  
(Any authorisation from sales Agents will not be accepted)

Bids will be opened on Friday 12<sup>th</sup> March 2010, at 12:05 p.m in the presence of bidders or their representatives who decide to attend, at the address below. Late bids will be rejected and returned unopened to bidders.

National Power Authority  
Board Room, 3<sup>rd</sup> Floor  
Electricity House  
36, Siaka Stevens Street, Freetown

Contact Person: Procurement Officer

National Power Authority (NPA)  
2<sup>nd</sup> Floor, Electricity House  
36, Siaka Stevens Street, Freetown  
Mobile: 232-76-606675  
E-mail: [sierra\\_leone\\_npa@yahoo.com](mailto:sierra_leone_npa@yahoo.com)