



POLITICAL PARTIES REGISTRATION COMMISSION

OAU Drive, Tower Hill, Freetown, Sierra Leone.

PROCUREMENT OF OFFICE FURNITURE, OFFICE EQUIPMENTS AND WEB HOSTING.

Procurement Number: PPRC/UNDP/2011/001

The Political Parties Registration Commission has allocated funds from the United Nations Development Program Electoral Basket fund (UNDP-EBF) 2011 budget for the procurement of office furniture, office equipments and web hosting. PPRC now invites sealed bids from eligible bidders for the supply of office furniture, office equipments and web hosting.

Lot No.	Description of Procurement Action.	Procurement Method.	Bid Security. Le.
1	Office Furniture	NCB	10,000,000
2	Office Equipments		7,000,000
3	Web Hosting		4,000,000

Bidding is open to all suppliers who can demonstrate the following eligibility criteria:

- Registered and qualified contractor licenced to operate in Sierra Leone.
- Evidence of capacity to supply within four (4) weeks.
- Evidence of past experience in similar related supplies.

Interested bidders may obtain further information and inspect the bid document at the address below between 12:00noon and 4:00pm from Monday to Friday. Interested Bidders may apply for any or all of the lots. Bidding documents may be purchased upon payment of a non-refundable fee of three hundred thousand Leones (Le300, 000).

Bids must be delivered to the address below on or before Monday, 31st October, 2011 at 1:00pm prompt. All bids must be accompanied by:

- A valid Business Licence**
- A valid Business Registration Certificate**
- A valid Tax Clearance Certificate**
- A valid NASSIT Clearance Certificate**
- A valid Local Council Licence**
- An evidence of performing similar contracts**
- Must possess financial, technical and production capability to undertake the contract**

Bids will be opened on Monday, 31st October, 2011. at 1:00pm in the conference room of the Political Parties Registration Commission in the presence of bidder's representatives at the address below. Late bids will be rejected and returned unopened to bidders.

The Procurement & Logistics Officer.

Political Parties Registration Commission.

OAU Drive Tower Hill,

Freetown.

Tel: 078-890790